

Publishing your dissertation in a University Series

Jyväskylä University Library
Publishing Unit

(20.9.2013)

Publishing Unit: Our mission

- Publish the main publication series of the University
- Coordinate the publishing activities of the University
- Develop new publishing models and services for the University
- Improve the visibility of research
- **Promote and enable Open Access services for researchers**

Open Access

<http://openaccess.jyu.fi/en>

Some tips for self-archiving research articles:

- Save all the versions of your research articles
- Ask permissions for self-archiving from other authors
- Contact us and we'll take care of the rest!
- Learn more about OA in the library classes

marja-leena.harjuniemi@jyu.fi

Tel. 0400 405 806

Different channels for publishing a dissertation

- University main publication series
 - Departmental series
 - Commercial publishers
 - Electronic publication
 - Printed handout
 - Self-published book
 - Multimedia...
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- The Publishing Unit will help you in all cases

Series published by the Publishing Unit

- Jyväskylä Studies in Biological and Environmental Science
- Jyväskylä Studies in Business and Economics
- Jyväskylä Studies in Computing
- Jyväskylä Studies in Education, Psychology and Social Research
- Jyväskylä Studies in Humanities
- Studies in Sport, Physical Education and Health
- 2012: 110 published, nearly all online and in print

Guidelines, templates, instructions

- <https://kirjasto.jyu.fi/publish-and-buy/publishing-your-dissertation>
- Use the Word-template and everything will be very easy
- Ask permissions from article publishers for reprinting and online publishing of the articles included in your dissertation
- Fill in the permission form for online publishing
- Contact the Publishing Unit in good time before the public defence

The publishing schedule of a
dissertation published in a
Jyväskylä University research series

Setting a date for the public defence of the dissertation

- Get faculty permission to defend the dissertation
- Contact the Publishing Unit
- Contact the scientific editor of the series (in the Faculty of Humanities the main supervisor of the thesis)

Two months before the public defence

- Send the material to the scientific editor of the series for reading
- Have the dissertation material evaluated also at the Publishing Unit and get guidance on how to get it ready for publishing
- Agree on how and **when** the dissertation material is delivered to the Publishing Unit

One month before the public defence

- Have the material edited and ready for publishing in the Publishing Unit
- The scientific editor gives a written permission for the printing of the dissertation
- Check the proofs of your dissertation together with the Publishing unit

Ten days before the public defence

- Deliver the dissertation to the Rector of the University
- The printed and the online version of your dissertation is ready and available

Distribution of dissertations

- The distribution of dissertations published in a University series is taken care of by the University Library Publishing Unit and the Jyväskylä University Printing House.
- The candidate is only responsible for the distribution of dissertation copies to the Rector, the chair of the public defence, the scientific editor and the opponent (a total of **4** copies). In the Faculty of Humanities the main supervisor of the thesis is the scientific editor.
- Doctoral candidate receives 5 author copies free of charge. This number may vary according to faculty-specific agreements.

Questions, comments...?

Sini Tuikka

sini.tuikka@jyu.fi

Tel. 040 705 1868

Room B219 (Library 2nd floor)